BHAVANAM FOUNDATION KERALA

(A GOVERNMENT OF KERALA UNDERTAKING)
Registered Office: TC 13/287/1, 'Panachamootil', Mulavana Junction,
Kunnukuzhi, Vanchiyoor P.O., Thiruvananthapuram – 695 035
Tel: 0471-2446632, Email: bfkerala@gmail.com

Notification

No. BFK/ADMN/03/26-27/ **Date: 05 September 2026**

BHAVANAM FOUNDATION KERALA (A Government of Kerala Undertaking) requires the following personnel on contract basis for various projects across Kerala:

1)	**Name of the Post**	:	**Assistant Manager (Finance & Funds)**
	No. of Vacancies	:	**1 (One)**
	Educational Qualification	:	**MBA (Finance) from a recognized University or equivalent.**
	Experience	:	**Minimum five years**
	Consolidated Pay	:	**40,000/- per month (During probation period)**
2)	**Name of the Post**	:	**Clerk**
	No. of Vacancies	:	**1 (One)**
	Educational Qualification	:	**Any degree from a recognized university**
	Experience	:	**2 years of experience with proficiency in computer operations**
	Consolidated Pay	:	**22,000/- per month**

General Instructions to Applicants:

1. Only Indian Nationals can apply for the above post.
2. Applications will be accepted in the appended filled-in application form only.
3. Screening of applications will be done with reference to the qualification, age, experience etc. specified for the above post.
4. Mode of selection will be based on written test / Interview depending on the number of eligible applications.
5 Applications fulfilling the eligibility criteria as per notification will be called for written test / Interview.
6. Shortlisted candidates will have to submit the original certificates at a prescribed stage in the selection process. During verification of these documents, if any of the data submitted by the candidate is found to be false or incorrect, they shall be disqualified and will not be permitted to attend further process of selection.
7. The Management reserves the right to cancel this advertisement either partially / wholly at any time, at its discretion without assigning any reason and without any further notice.

9. No TA/DA will be paid by BFK to candidates for attending any tests / interview.

10. Canvassing in any form will lead to disqualification.

11. Before applying for the post, the candidate should ensure that he/she fulfills the eligibility and other norms mentioned in the advertisement/ notification.

12. The application should submit to Bhavanam Foundation Kerala office on or before 5.00 PM (IST) on 25/09/2026 by post/hand/email. Candidates are advised to submit applications sufficiently early to avoid last minute rush.

Sd/-

Chief Operating Officer