THE KERALA STATE WOMEN'S DEVELOPMENT CORPORATION LIMITED
Department of Women & Child Development
Government of Kerala

CENTRE FOR MANAGEMENT DEVELOPMENT
(an autonomous institution under Government of Kerala)

Notification for Empanelment of Resource Persons/Consultants for Project Consultancy Wing of KSWDC

No.CMD/KSWDC/PCW/001/2025 October 23, 2025

The Kerala State Women's Development Corporation Limited (KSWDC), established on 22nd February 1988, is a Government of Kerala undertaking committed to the empowerment and holistic development of women across the state. Its primary mission is to enhance the economic, social, and political status of women, especially those from marginalized and disadvantaged communities, enabling them to become active co-partners in the sustainable development of society.

KSWDC has been instrumental in implementing a wide range of initiatives including:

- Self-employment and entrepreneurship support through financial assistance and loan schemes.
- Skill development and vocational training for women from BPL families.
- Gender sensitization and awareness programmes.
- Career grooming and finishing schools to prepare young women for corporate environments.

Over the years, KSWDC has disbursed over ₹658.57 crores to more than 42,000 beneficiaries, significantly contributing to women's economic independence and social upliftment in Kerala. With a vision to create a just and equal society, KSWDC continues to serve as a catalyst for change, fostering confidence, ambition, and self-reliance among women through its multifaceted programmes and outreach efforts. During the Financial Year 2025-26, KSWDC has initiated the Project Consultancy Wing (PCW) as a dedicated platform to support and promote women and transgender entrepreneurs across Kerala. The PCW is designed to function through specialized divisions including Business Incubation, Financial Advisory, Operational Consultancy, IT/Technical Support, Research & Development, Quality Management, Sales & Marketing, Legal Advisory, Training Division and Business Clinic. To ensure effective service delivery under these divisions, KSWDC intends to empanel qualified professionals and experts as Resource Persons/Consultants on a need basis. Eligible candidates may apply by sending their detailed CV to **pe2@cmd.kerala.gov.in** indicating their areas of expertise.

The eligibility and engagement terms are as follows:

- **Educational Qualification:** Graduate degree or equivalent professional qualification in the relevant domain (Project Management, Finance, Law, Marketing, IT, Engineering, Social Work, etc.) from a recognized institution. Preference may be given to candidates with higher academic qualifications.
- **Experience:** Minimum 5 years' professional/consultancy/advisory experience in project management, entrepreneurship development or allied fields. Prior exposure to women empowerment/enterprise development initiatives will be considered an advantage.
- **Skills:** Strong project coordination, communication and mentoring capabilities, with the ability to guide entrepreneurs from project inception to implementation.
- **Panel Composition:** The proposed panel may consist of academicians and subject matter specialists, practicing professionals (Advocates, Technical Experts, Business Mentors, CA/CS) as well as experienced entrepreneurs and industry representatives.
- **Remuneration:** Remuneration may be fixed on an assignment basis depending on the nature of consultancy/advisory service provided and level of expertise required. The payment norms will be aligned with prevailing professional standards and KSWDC guidelines ensuring fairness, uniformity and transparency in the engagement process.

GENERAL INSTRUCTIONS FOR EMPANELMENT

1. Applicants must be citizens of India.
2. Candidates should carefully read the notification and ensure their eligibility before applying online.
3. KSWDC/CMD will not be responsible for any discrepancies in the online application submission.
4. Incomplete or incorrect applications will be summarily rejected. No additional information will be entertained after submission.
5. Furnishing false, tampered, or fabricated information will lead to disqualification. Discrepancies between application details and original documents will result in rejection.
6. Qualifications must be from recognized institutions. Equivalent qualifications require an equivalency certificate from the competent authority.
7. If any information is found to be false or incorrect at any stage, the candidature/appointment will be cancelled without notice.
8. CMD may request additional documents to verify qualifications, experience, or other eligibility criteria.
9. Only original or provisional certificates must be uploaded for educational qualifications. Mark sheets or statements will not be accepted.
10. Applicants must have a valid personal email ID and mobile number, which should remain active throughout the empanelment process.
11. Appointment letters, salary slips, or pay certificates will not be accepted as proof of experience. For recent experience, an affidavit detailing employer, designation, duration, and responsibilities may be submitted.
12. CMD/KSWDC reserves the right to determine the selection process, which may include screening, written tests, group discussions, skill assessments, interviews, or a combination thereof.
13. Only shortlisted candidates will be informed via email, SMS, or phone regarding further steps.

14. Candidates should enable email notifications and regularly check spam/junk folders for updates.
15. Applications with blurred or illegible photographs, signatures, or ambiguous experience certificates will be rejected.
16. CMD/KSWDC reserves the right to modify or cancel the notification, revise the number of posts, or halt the empanelment process without prior notice.
17. CMD/KSWDC retains the right to set cut-off marks and shortlisting criteria at all stages of the process.
18. Any malpractice, including fraudulent claims or misconduct, will result in debarment.
19. For technical assistance with the online application, candidates may contact the CMD Help Desk at 0471-2320101 (Ext: 237) between 10 AM and 5 PM on working days (Monday to Friday).

Sd/-
Authorised Signatory