



KSRTC-SWIFT LTD.
(A Government of Kerala Undertaking)

No. CMD/06/01/2025

June 09, 2025

NOTIFICATION

The KSRTC-SWIFT Ltd. (A Government of Kerala Undertaking), invites applications from qualified and competent candidates for appointment to the post of **Deputy General Manager (Operations) on contract basis**. Interested candidates may apply via **ONLINE** mode only by filling the prescribed application form given in the website of Centre for Management Development (CMD), Thiruvananthapuram (www.cmd.kerala.gov.in). The details are given below. The online application submission link will open on **June 09, 2025 (10:00 A.M.)**. The last date for submitting online application is **June 18, 2025 (05:00 P.M.)**.

Note: Candidates will have to upload their updated Curriculum Vitae (CV), passport size photograph (taken within six months), signature and copies of certificates proving qualification and experience while submitting the application. The photograph and signature must be in JPEG format. The size of the photograph must be less than 200kB and the size of the signature should be less than 50 kB. The CV and the copies of certificates shall be either in JPEG format or in PDF format and each attachment shall not exceed 3MB in size.

DETAILS OF POST

The details regarding the qualification and experience required, number of vacancies, age limit and remuneration are given in the table below.

Sl. No.	Position	Mode of Appointment	Educational Qualification	Work Experience #	Upper Age Limit (years)#	Maximum Pay (Consolidated)
1.	Deputy General Manager (Operations) (No. of Vacancy: 01)	On Contract basis	Essential Post-Graduation/ MBA (Regular)	Essential 15 years of experience in a large transporting organization.	60 years	Rs. 1,00,000/- (In case of retired Govt./ PSU pensioner, on selection to the post the pay will be fixed after deducting the monthly pension from the consolidated monthly pay.)

#As on 01.06.2025

Terms and Conditions

- Conditions of qualification and experience may be relaxed in the case of exceptionally qualified/experienced candidates from large Govt. organization in the similar area.
- The candidates should write and speak fluently in Malayalam.
- The Posting will be at Thiruvananthapuram; however, the candidates shall be willing to be posted anywhere in Kerala and willing to travel extensively through the State and outside.
- Those candidates who are willing to work beyond office hours need only apply.
- KSRTC-SWIFT Ltd. reserves the right to shortlist only a limited number of candidates for written test/group discussion/interview, as the case may be for the post, based on marks secured in their qualifying examination and/or years

of relevant experience. Candidates should clearly mention the marks scored in their qualifying examination in the application. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.

General Instructions

- Applicant must be citizens of India.
- The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying online.
- The qualification stipulated for the post must be from a recognised University. Those applicants having qualification equivalent to any of the prescribed qualification should submit equivalency certificate issued by the competent authority and without such certificate, their candidature shall not be considered.
- Experience acquired after the date of passing of the qualification stipulated shall only be considered.
- CMD is not responsible for any discrepancy in submitting the application. The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the Online application form do not tally with the documents uploaded by the Candidates, his/her candidature will be rejected. Make sure the files are clear, legible, and in the correct format.
- In the event of any information provided by the candidates being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice.
- CMD reserves the right to call for any additional documentary evidence from candidates in support of educational qualifications/experience / other notified eligibility requirements.
- Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for selection process through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying on-line and must maintain that email account and mobile number.
- The copy of the Appointment letters, Salary Certificates, pay slip etc. will not be accepted in lieu of work experience certificate. In the case of latest experience, applicants may upload an AFFIDAVIT with details of employer, designation, period, nature of job, tasks and responsibilities.
- CMD reserves the right to determine the selection process based on specific requirements. The selection process may include application screening, criteria-based screening, a written test, group discussion, skill test/proficiency test, an interview, or any combination of these methods.
- Please note that only shortlisted candidates will receive intimations via email, SMS, or phone call regarding the selection process.

- Deadlines and Updates: Pay attention to the application deadlines and regularly check the portal and your email for any updates or additional instructions from the employer.
- Submission Confirmation: After submitting your application, check for a confirmation message or email from the portal. Save or note down any application reference numbers for future correspondence.
- Enable email notifications to stay informed about updates and communications. Also, regularly check your spam or junk email folder for important messages.
- Applications submitted without complete data will be rejected. In case an applicant uploads wrong documents/information and unnecessary documents, his/her candidature will be rejected.
- Applications with blurred/ illegible Photograph/ Signature will be rejected.
- CMD and engaging authorities reserves the right to modify, cancel the notification or revise the number of posts at any time without assigning any reason or to stop the recruitment process altogether.
- Rights for the rules for the cut off marks in all stages of recruitment are reserved by CMD.
- If you require any additional information or assistance, contact Centre for Management Development. Phone: 0471-2320101 (10 am to 5 pm) (Monday – Friday).
- The Competent Authority reserves the right to debar any candidate for any malpractice, including for a fraudulent claim of any kind of benefit / relaxation / concession.
