



Scheduled Tribes Development Department (STDD)

Government of Kerala



Centre for Management Development

An Autonomous Institution under the Government of Kerala

CV Raman Pillai Road, Thycaud, Thiruvananthapuram – 695 014

No.CMD/ PGA/2002/2024

December 3, 2024

Recruitment Notification

The **Centre for Management Development (CMD)**, an autonomous institution under the Department of Industries and Commerce, Government of Kerala applications from qualified and competent candidates for the various posts on contract basis for a period of one year. The selected candidate will be deployed to the project management unit managed by STDD to support the activities of Scheduled Tribes Development Department (STDD). Please send you CV to **cmdtvp.m.rec@gmail.com**. The details are given below. The last date for receiving email application along with CV is **December 11, 2024 (05.00 P.M.)**.

*The **Centre for Management Development** is a leading, self-supporting autonomous institution, under the Department of Industries and Commerce, Government of Kerala, which provides research, consulting and training support to the Development Agencies, Corporate Sector and the Government. Established in 1979 with the objective of providing capacity development support to the Public Sector Undertakings (PSUs) in Kerala, it is sponsored by the Government of Kerala as an independent, professional and registered society.*

DETAILS OF POSTS

The details regarding the qualification and experience required, number of vacancies, age limit and remuneration are given in the table below:

Sl. No.	Post	Qualification	Experience	Monthly consolidated Salary (in Rs.)	Upper Age Limit (as on 4/12/2024)
1.	Legal Analyst (Vacancy: 01)	Graduate in Law	Minimum 2 years of experience	32,560	25 - 40 years
2.	Programme Manager (Skill) (Vacancy: 01)	Any Graduates with Experience in Skill Sector and Good Computer Proficiency	Minimum 2 years of experience	21,175	25 - 40 years
3.	Civil Engineer (Vacancy: 01)	B. Tech in Civil Engineering	Minimum 2 years of experience	32,560	25 - 40 years
4.	Computer Expert (Vacancy: 01)	Graduate in IT/CS	Minimum 2 years of experience	32,560	25 - 40 years
5.	Telephone Attendant cum Data Analyst (Vacancy: 02)	Degree with DCA/PGDCA/(preferable PG) 2 year experience in Government Sector and Communicative skills in English and Hindi	Minimum 2 years of experience	21,175	25 - 40 years

General Instructions

- Applicant must be citizens of India
- The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying.
- Applicants should clearly mention the POST applied for in the mail subject and mail matter.
- CMD is not responsible for any discrepancy in submitting the application and CV through email.
- Incomplete/incorrect email application and applications without detailed CV will be summarily rejected. STDD/CMD under any circumstances will not entertain the information, if any, furnished by the candidate subsequently. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.
- The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form.
- Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for Proficiency Test/Interview through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying on-line and must maintain that email account and mobile number.
- Copies of Appointment letters, Salary Certificates, pay slip, etc. will not be accepted in lieu of work experience certificate.
- In case of any queries, candidates may contact the HELP DESK on the phone number: 0471 2320101 ext: 226 between 10 AM and 5 PM on working days (Monday – Friday)
- Selection will be done on the basis of Interview and Certificate verification. Decision made by Interview Panel will be Final
- Preference will be given to those who have working experience in Scheduled Tribes Development Department

- Selection to PMU is on contract basis. Selected candidates shall not be eligible for permanent appointment under any circumstances. (No claim for Permanent Employment)

**Sd/-
Director**