



KERALA HIGHWAY RESEARCH INSTITUTE
A Centre of Excellence for Roads in Kerala
(An initiative by the Government of Kerala and the World Bank)

RECRUITMENT NOTIFICATION

No. JDKHRI/97/2024-DM-PWD

November 27, 2024

The Public Works Department (PWD), Government of Kerala (GoK) is undertaking a project to build internal capacity and mainstream best in class practices into Kerala towards improving the quality of roads and buildings. PWD is undertaking reforms and aimed at improving the quality of its assets by bringing in best practices into the sector. Kerala Highway Research Institute (KHRI) has upgraded into the status of a Centre of Excellence (CoE). As CoE, KHRI requires the services of dynamic and experienced individuals as **fixed-term resource persons**. The desirous eligible candidates may apply **ONLINE** mode only by filling the prescribed application form given in the website of Centre for Management Development (CMD), Thiruvananthapuram (www.cmd.kerala.gov.in).

Schedule of Events

- **Start date for submitting online application: 27.11.2024 (10:00 am)**
- **Last Date for submitting online application: 12.12.2024 (5:00 pm)**

SL. No	Post	Academic Qualification	Work Experience/Professional Qualifications	Pay/ Remuneration	Upper age limit
1	Structural Engineer <i>Vacancy:01</i>	<ul style="list-style-type: none">• M.Tech in Structural Engineering/Equivalent• Minimum CGPA for M. Tech is 7.5 or equivalent percentage	<ul style="list-style-type: none">• Three to Five years of experience relevant to the job description in Industry/Research or combined	Rs.55,000/- to Rs.65,000/- (based on the years of experience)	40 years
2	Geotechnical Engineer <i>Vacancy:01</i>	<ul style="list-style-type: none">• M.Tech in Geotechnical Engineering• Minimum CGPA for M. Tech is 7.5 or equivalent percentage	<ul style="list-style-type: none">• Three to Five years of experience relevant to the job description in Industry/Research or combined	Rs.55,000/- to Rs.65,000/- (based on the years of experience)	40 years
3	Content Writer and Communication Associate <i>Vacancy:01</i>	<ul style="list-style-type: none">• First Class B.E./ B. Tech (All degrees should be full time degrees approved by AICTE/UGC).• Preference shall be given to Candidates with BE/B Tech in	<ul style="list-style-type: none">• 2 years of experience as a copywriter in an engineering organization or as a writer for a technical journal/ magazine.• Should have experience in writing articles and blogs for corporate entities in a professional capacity.	Rs. 35,000/-	30 years

SL. No	Post	Academic Qualification	Work Experience/Professional Qualifications	Pay/ Remuneration	Upper age limit
		Civil Engineering.	(OR) <ul style="list-style-type: none"> Should have experience in writing technical articles/ reports for a technical organization in a professional capacity. 		

***Cut-off date for Age criteria and post qualification criteria as on: 01.11.2024**

Note: Preference shall be given for Gate Qualified Master's Degree holders from IIT/IISc NITs/ Colleges of National Importance/ Government and Aided Engineering Colleges in Kerala

Instructions for Scanning of Photograph & Signature: -

- Scan the latest photograph of the candidate and upload the same in the space provided in the online application [scanned image shall be less than 200KB in *.JPG format only]
- Candidate shall make his/her signature on a white paper, scan the same and upload it in the space provided in the online application [scanned image shall be less than 50KB in *.JPG format only]
- The candidate has to scan his full signature, since the signature is proof of identity, it must be genuine and in full: initials are not sufficient. Signature in CAPITAL LETTERS is not permitted. The signature must be signed only by the candidate and may not by any other person

General Instructions

- 1) Applicant must be citizens of India
- 2) The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying online.
- 3) **All appointments will be for an initial period of one year, which may be extendable for one more year based on performance of the candidate.**
- 4) **KHRI/CMD shall not be responsible for any discrepancy in submitting the online application.**
- 5) Applicants must compulsorily fill-up all relevant fields of the online application.
- 6) **All degrees should be full time degrees in courses approved by AICTE/UGC.**
- 7) **All work experience provided shall need to be full time.**
- 8) Incomplete/incorrect application form will be summarily rejected. KHRI/CMD under any circumstances will not entertain the information, if any, furnished by the candidate subsequently. Applicants should be careful in filling-up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.
- 9) The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the online application form do not tally with the Original documents produced by the Candidate, his/her candidature will be rejected.
- 10) **The qualification stipulated for the post must be from a recognized University/ Institute. Those applicants having qualification equivalent to any of the prescribed qualification should submit equivalency certificate issued by the competent authority and without such certificate, their applications shall not be considered.**
- 11) In the event of any information provided by the candidates being found false or incorrect at

any stage, their candidature/appointment is liable to be cancelled/terminated without any notice.

- 12) **CMD reserves the right to call for any additional documentary evidence from candidates in support of educational qualifications/experience/other notified eligibility requirements.**
- 13) **Candidates must upload either the original certificate or the provisional certificate issued by a competent authority when submitting their educational qualification certificates. Uploading mark sheets, consolidated mark sheets, or statements instead of certificates will not be accepted, and such applications will be rejected.**
- 14) **Only Post- Qualification experience of applicants will be considered**
- 15) Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for written test/proficiency assessment/interview through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying online and must maintain that email account and mobile number.
- 16) The copy of the Appointment letters, Salary Certificates, pay slip etc. will not be accepted in lieu of work experience certificate. In the case of latest experience, applicants may upload an **AFFIDAVIT with details of employer, designation, period, nature of job, tasks and responsibilities. Affidavit is applicable only for latest experience. Experience certificates submitted without specific information like date of joining, relieving, duties and responsibilities, signature and seal of authorised person will not be considered.**
- 17) **CMD reserves the right to determine the selection process based on requirements. The selection process may include application screening, criteria-based screening, a written test, group discussion, skill test/proficiency test, an interview, or any combination of these methods.**
- 18) Please note that only shortlisted candidates will receive intimations via email, SMS, or phone call regarding the selection process.
- 19) Enable email notifications to stay informed about updates and communications. Also, regularly check your spam or junk email folder for important messages
- 20) Applications with blurred/ illegible Photograph/ Signature/ ambiguous experience certificates will be rejected.
- 21) CMD/KHRI reserves the right to modify, cancel the notification or revise the number of posts at any time without assigning any reason or to stop the recruitment process altogether
- 22) **Rights for the rules for the cut off marks/shortlisting in all stages of recruitment are reserved by CMD/KHRI**
- 23) The CMD/KHRI reserves the right to debar any candidate for any malpractice, including for a fraudulent claim of any kind of benefit / relaxation / concession, misconduct.
- 24) In case of any problems faced by the candidates in filling up the online application form they may contact the HELP DESK on the phone number: 0471 2320101 ext: 237,250 between 10 am and 5 pm on working days (Monday – Friday)

**Sd/-
Authorised Signatory**

Annexure

JOB DESCRIPTION

Post	Job Description
Structural Engineer	<ul style="list-style-type: none">• Analysis and Design of Structures
Geotechnical Engineer	<ul style="list-style-type: none">• Preparation of geotechnical reports and design of earth retaining structures, foundations etc.
Content Writer and Communications Associate	<ul style="list-style-type: none">• Preparation of detailed and professional technical reports for publishing.• Preparation of slides for technical presentations.• Editing and revision of material prepared by other writers or staff• Incorporation of animation, graphs, illustrations, or photographs to increase users' understanding of the material.• Standardization of content across platforms.• Preparation and coordination of monthly newsletters, magazines and other publications.• Development and management of write-ups, blogs, content for KHRI digital library, social media and promotion of KHRI on social media with the intend to draw visitors to KHRI